

# Entering results in ODIN

1. Click on "Booked proficiency testings"



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## Booked proficiency testings

Choose Customers and Users

Active PT Upcoming PT Completed Canceled

2026

Customer	Proficiency testing	Status	Announcement	Sample shipment	Result Release	Release	
Nadine Huber [10001] DRRR GmbH (Kempten)	261076: Enumeration of enterocateriaceae in ground meat 1 Article Number: 2010039	<a href="#">edit results</a>	07.02.2026	16.02. – 18.02.2026	20.03.2026	—	<a href="#">View results</a>

2. Tab "Active PT"

3. Click on "View results"

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## 3. Select tab "Main Data"

Documents

File

- Accompanying letter (de) RVEP 261076  
16.02.2026
- Accompanying letter (en) RVEP 261076  
16.02.2026
- Announcement (de) RVEP 261076  
07.02.2026
- Announcement (en) RVEP 261076  
07.02.2026

Overview Main Data sample 1 sample 2 sample 3 sample 4

	Status	Last update
sample 1	open	—
sample 2	open	—
sample 3	open	—
sample 4	open	—

Please fill out the above-mentioned queries. The Excel-document "Download XLS" will be created with your entered values and is only served for your archive.

Result Sheet 1	Is fixed	Download XLS
Result Sheet 2	Delete	Download XLS

+ create additional result sheet

4. Selection when submitting additional result sheets

5. Download completed result sheet for your records only (after entering all results)

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6. Fill in all fields under the tab  
“Main Data” – “Save Main  
Data”

Overview Main Data sample 1 sample 2 sample 3 sample 4

Company*	<input type="text" value="DRRR GmbH"/>
Contact Person*	<input type="text" value="Nadine Huber"/>
Street*	<input type="text" value="Reinhartser Straße 4"/>
Zip Code*	<input type="text" value="87437"/>
City*	<input type="text" value="Kempten"/>
Country*	<input type="text" value="Deutschland"/>
Telefon*	<input type="text" value="083196087840"/>
E-Mail*	<input type="text" value="nadine.huber@drrr.de"/>
Sample Delivery Date*	<input type="text"/>
Examination Date / Period*	<input type="text"/> to <input type="text"/>
Did you receive the samples in good condition?*	<input type="radio"/> no <input type="radio"/> yes
Place of implementation*	<input type="text"/>
Editor	<input type="text"/>
Remarks	<input type="text"/>

Save Main Data

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7. Select sample

Announcement (en) RVEP 261076  
07.02.2026

Overview Main Data **sample 1** sample 2 sample 3 sample 4

Enterobacteriaceae in ground meat Result Sheet 1 (Not complete)

double determination

Value 1  CFU/g  
0 Decimal Places

Value 2  CFU/g  
0 Decimal Places

method description    
incl. all national translations

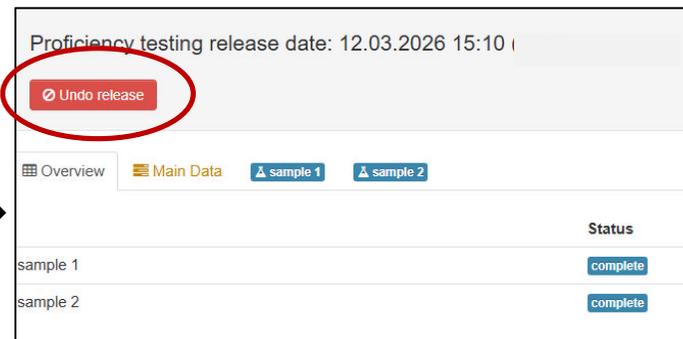
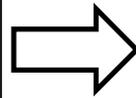
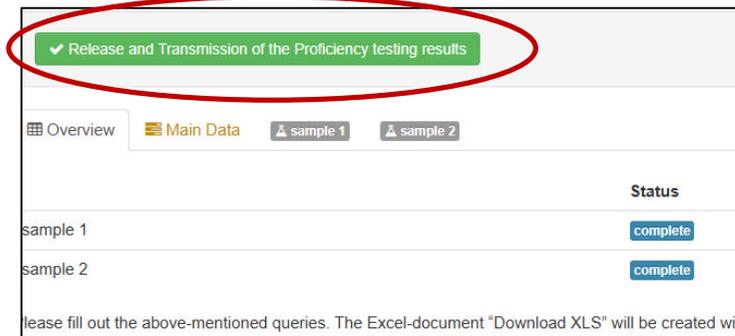
Is your laboratory accredited for this  not specified  no

8. Enter the results for all parameters queried, including mandatory fields (e.g., method description)

9. No analysis of the parameter—select “not analyzed” in the drop-down field.

10. If applicable, submission of multiple result sheets – selection of the result sheet

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11. Click on the green button to release the results, only possible when the status is "complete."

Why is the green release button not appearing?

-> Status "open" – Possible sources of error:

- Parameters not completed in full
- Additional result sheet without values

12. Button turns red - results have been submitted correctly

13. Results can be changed until the submission deadline at midnight CET by clicking on the red button